

**COUNCIL OF LEGAL EDUCATION**

**NIGERIAN LAW SCHOOL**

**HEADQUARTERS**

**BWARI**

**P.M.B. 170, GARKI, ABUJA**

**INVITATION FOR PRE-QUALIFICATION AND TENDERING FOR 2018 CAPITAL PROJECTS NIGERIAN LAW SCHOOL**

**(1) INTRODUCTION**

In compliance with the provisions and general guidelines of the Public Procurement Act, 2007, the Council of Legal Education (the Council) wishes to invite all Interested competent reliable and reputable companies/firms to submit Technical and Financial Bids for the under listed projects

**(2) SCOPE OF WORK**

<b>Lot No</b>	<b>Project</b>	<b>Min. Av. Annual</b>
<b>1</b>	Construction of a Block of Students Hostel at Yenagoa Campus	294,000,000.00
<b>2</b>	Construction of a Block of Students Hostel at Yenagoa Campus	160,000,000.00

**(3) ELIGIBILITY REQUIREMENTS**

Interested bidders are to submit the knowing mandatory documents

- (i) Evidence of certificate of incorporation with the Corporate Affairs Commission (CAC) including form a CAC2 and CAC7
- (ii) Evidence of Company Income's Tax Clearance Certificate for the last three years valid 31 December 2018 (2015, 2016 and 2017)
- (iii) Evidence of current Pension Compliance Certificate valid till 31 December 2018.

- (iv) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid 31 December 2018.
- (v) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 December 2018.
- (vi) Evidence of Registration on the National Database of Federal Contractors. Consultants and Service Provider by submission of Interim Registration Report (IRR) expiring on 01/01/2019 or valid certificate issued by BPP
- (vii) Sworn Affidavit disclosing whether or not any officer of the relevant Committees of the Council of Legal Education or the bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars
- (viii) Company's Audited Accounts for the last three (3) years (2015, 2016 and 2017).
- (ix) Evidence of financial capacity to execute the project by submission of Reference letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed
- (x) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications: COREN, QSRBN, ARCON, CORBON. ETC
- (xi) Veritable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects
- (xii) List of Plants/Equipment with proof of Ownership/Lease.

(xiii) All documents for submission must be transmitted with Covering/Forwarding Letter under the Company/Firm's letter headed paper bearing amongst others the registration number(RC) as issued by the Corporate Affairs Commission(CAC), Contact Address, Telephone number (preferably GSM No.) and e-mail address. The letter headed letter must bear the Names and Nationalities of the Directors of the company at the bottom of the page, duly signed by the authorized officer of the firm.

#### **(4) COLLECTION OF TENDER DOCUMENTS**

Tender documents can be obtained from the office of the Secretary. Procurement Planning Committee, Nigerian Law School, Bwari, upon payment of a non-refundable Tender fee of N10,000:00 (Ten Thousand Naira Only) per Lot paid into the account of Council Of Legal Education TSA Internal Generated Revenue Account in any reputable commercial bank In Nigeria The teller for this payment should be converted to official receipt at the Account Department of the Nigerian School Bwari. Photocopy of the receipt should be attached to the Tender Documents.

#### **(5) SUBMISSION OF BID DOCUMENTS**

Prospective bidders should enclose the Technical and financial bids in separate envelopes and the two (2) separate envelopes should be enclosed in one sealed larger envelope clearly marked "INVITATION TO PREQUALIFY AND TENDER" with LOT number. All bids should be addressed to

**The Secretary**

**Procurement Planning Committee,**

**Nigerian Law School Headquarters, Bwari**

The sealed envelope should reach him **not later than 12:00 noon on Thursday, 7 February 2019**. Any Tender received after that date and time shall be returned un-opened

#### **OPENING OF BIDS**

The technical bid shall be opened immediately after the deadline for submission at **12:00 noon on Thursday, 7 February 2018** in the Conference room of the Nigeria Law School, Bwari, Abuja.

Failure to comply with the tendering instructions shall lead to disqualification. Bidders as well as Civil Society Organizations and interested observers are requested to be present at the opening.

**(7) IMPORTANT NOTICE**

- (i) This notice supersedes the earlier advertisement of **26 November,2018**.
- (ii) Bids must be in English Language and signed by an official authorized by the bidder.
  
- (iii) All costs will be borne by the bidders.
  
- (iv) Only pre-qualified bidders at technical evaluation will be contacted at a later date for financial bid opening, while financial bids of un-successful bidders will be returned un-opened.
  
- (v) The Council of Legal Education is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.
  
- (vi) This advertisement shall not be construed as a commitment on the part of the Council or the School and No bidder is entitled to make any claim and /or seek any indemnity from the Council or the School by virtue of such bidder having responded to the advert.

**SECRETARY**

**PROCUREMENT PLANNING COMMITTEE**